

GAYLA Secretary/Techno Queen Proposal to GAYLA 41 Town Meeting

Purpose

As we grow, we want to make the best use of new technologies. We have seen coordinators struggle with technical tasks that keep them from creating our fun, loving week. This has slowed communication that welcomes newcomers and keeps us all connected. And we risk losing parts of our history that can help future generations of leaders and LGBTQ historians.

The GAYLA Secretary/Techno Queen builds our group leadership, and keeps our community vibrant and connected.

Responsibilities

Newsletters and Email:

- Lay out and distribute newsletters and email announcements with information/articles provided by Coordinators, and Reunion organizers if requested
- Create annual photo directories with the goal of distributing by the end of each GAYLA

Data & Record Keeping:

- Maintain and organize records and online services like Gmail, GDrive, MailChimp, etc.
- Collect and file planning documents and make available to future organizers
- Maintain comprehensive list of all GAYLA-related passwords

Leadership:

- Take minutes at annual Town Meeting (1 meeting/year)
- Participate in Leadership Meetings with the Council of Elders, Treasurer and Coordinators (3-4 meetings/year)
- Engage other volunteers for additional projects, if inspired to do so

Appointment and Term

The Secretary/Techno Queen is appointed by the coordinators to a two-year term. There is no limit on the number of terms a brother can serve. It is suggested that appointees have attended GAYLA at least twice, are known to be responsible, are technically savvy, and have the time and interest to serve.

Compensation and Expenses

The expected commitment is about 1-5 hours/month and varies by season. The Techno Queen receives ½ comp to attend GAYLA. Any expenses must be approved by the Coordinators and reviewed by the Treasurer.

This proposal will be piloted for two years and revisited at the GAYLA 43 Town Meeting.