



# Ferry Beach Park Association

5 Morris Avenue, Saco, Maine 04072

207-282-4489 [www.ferrybeach.org](http://www.ferrybeach.org)

## MINUTES

### FBPA Board meeting of January 24, 2020 at Ferry Beach

(Minutes prepared by Bd. Secy. Ron Willett)

**Attending:** Executive Director Cathy Stackpole and Directors Marty Burgess, Ron Willett, Doug Atkins, Kathleen Dziadzio, Caitlin Peale Sloan, Dee Wilbur, Jesse Washington, Pamela Emery, and Richard Plumb. Also attending were Claudia Sienko and Megan Chan from the Nominating Committee and Ron Heyser from the Finance Committee.

Board President Marty Burgess called the meeting to order at 8:25 p.m.

**Board Covenant:** The Directors reviewed the Covenant provisions set forth in the draft agenda.

\* An **Agenda** had prepared in advance by Marty and Cathy and accessible on the Board's drive. It included a Consent Agenda which was accepted without objections. No additions were proposed. The only addition was a new signature authorization document needed for the bank account.

\* **Minutes:** Draft Copies of Minutes of the Board's meeting of October 19, 2019 had been distributed and corrected in advance and were **approved via motion to approve by Kathleen D. and seconded by Caitlin P.S. (unanimous approval).**

### **Finance Report:**

- A year-end financial report had been submitted by Doug A. for the Committee of the Whole conference on Jan. 12 and he commented briefly thereon.
- Budget: Cathy submitted a draft budget for 2020. After some discussion it was **moved by Doug and seconded by Dee to accept the budget as submitted.**
- Authorized bank signatories: Cathy noted the need to submit to Bangor Savings an updated form authorizing signatures on the Association's account there. After little discussion it was **moved by Kathleen and seconded by Ron to authorize the submission of the new authorization form as proposed.**

\* **Committee Reports:** No formal reports were submitted.

- Caitlin P.S. noted that the Governance agenda will be undergoing review and amendment during the retreat this weekend.
- Claudia S. and Megan commented briefly on some preliminary steps toward Nominating Committee work.

\* **Executive Session:** At 8:45 it was moved by Kathleen D. and seconded by Doug A. to move the meeting into Executive Session. The motion passed unanimously and the visitors were dismissed.

- Executive Director annual performance appraisal: Caitlin offered a summary of the evaluations assessed by the individual Directors over the past couple of months and referred to the proposed letter she had drafted to accompany the performance appraisal. Some discussion ensued, including consent to send the letter with a minor language revision as discussed.

\* **Adjournment:** At 9:00 p.m. it was duly moved and seconded to adjourn the meeting, approved unanimously.