



## **MINUTES**

### **FBPA Board meeting of October 20, 2022 via Zoom**

(Minutes prepared by Bd. Secy. Doug Edwards)

**Participants:** Executive Director Cathy Stackpole, Board President Marty Burgess, Secretary Doug Edwards, Treasurer Doug Atkins, and Directors Meghan Chan, Pamela Emery, Dee Wilbur, Phil Kinsler, Richard Plumb, Alan Shephard

**Absent:** Vice President Ron Willett

**Call to Order:** Board President Marty Burgess called the meeting to order at 6:34 PM.

**Covenant:** Doug A. read a section of the Board Covenant: *"Acknowledgement of our leadership roles and the need to honor the trust of our membership with words and actions that model right relations in the spirit and traditions of the Ferry Beach community."*

**Agenda:** Marty welcomed everyone and previewed the agenda.

**Check In:** Each participant offered a brief personal check-in.

#### **Consent Agenda:**

- Doug E. explained that Septembers minutes would be submitted for the November meeting.

#### **Reports:**

- President's Report –
  - If we go into the COW format we will speak to the Winter retreat
- Treasurer's Report
  - Revenues are 10K ahead; expenses are not as bad as they could be.
  - Some of money that is coming in for September should be reflected in September.
- Executive Director's Report –
  - In the Manager's report - Youth camp reduced to one week from two. Hired a Special Ed instructor to coordinate the youth camp for next year. Please see Cathy's Management Report for details and more.
  - Working on obtaining a hotel reservation system.
  - Would appreciate assistance with recruiting for open positions. Need to consider a food service.
- Additional Committee/Task Force Reports

- Nominating – Phil and Meghan met with Ron and reprioritized the work. Refocusing on what we - as a non-profit board - should be looking for. They will spend some time to work on it and maybe work on it with the board at the retreat. Still actively looking for a treasurer but not anyone else until June. Using materials to use for vetting new members.
- Ethics and Conduct Policy Review – Ron Willett, Doug E, Richard – Meghan has created a fillable pdf of the policies. She indicated that we need to use Adobe Reader to access the functionality to sign electronically.
- Philanthropy
  - Auction Update – Still searching for auction items. Phish tickets will be raffled. Need more items to raffle off! Enter them at board wiki.
  - Sponsorship/Event Task force update – Potential music jam program during the winter months. There will be an opportunity to recruit sponsors to support the programming.
- Board Education/Assessment Group – Nothing for now (will be a strategic goal).

**Old Business:** None

**New Business:** None

**Questions from Observers:** None

**Review of Action Commitments**

**Close of formal board meeting**