



## MINUTES

### FBPA Board meeting of July 30, 2022 at Ferry Beach

(Minutes prepared by Bd. Secy. Doug Edwards)

**Participants:** Executive Director Cathy Stackpole, Board President Marty Burgess, Vice President Ron Willett, Secretary Doug Edwards, Treasurer Doug Atkins, and Directors Meghan Chan, Pamela Emery, Dee Wilbur, Phil Kinsler.

**Call to Order:** Board President Marty Burgess call the meeting to order just after 12:00 PM.

**Covenant:** Doug E. read a section of the Board Covenant: *“Acceptance of responsibility for nurturing and sustaining Ferry Beach by practicing the core principles of right relations, financial sustainability and truth based on fact.”*

**Agenda:** Marty welcomed everyone and previewed the agenda

**Check In:** Each participant offered a brief personal check-in.

#### **Consent Agenda:**

- Minutes for February’s meeting were accepted (Meghan/Ron).
- Cash Flow reporting for May was accepted.

#### **New Business:**

##### **President’s Report:**

- Welcome Doug E as new board secretary.
- Welcome to Phil as new board member.
- Marty reminded us that at the last CoW meeting, it was proposed that every third Thursday of the month be our set meeting time (6:30 via Zoom). He then proposed that all the monthly meeting be set as board meetings. If the board meeting is not needed or short, we can open then close the board meeting and switch to a Cow format. This would allow us to maintain notice to everyone on a regular basis and approve official board meetings. The meetings and Zoom link would be posted on the website. Meghan made the motion for these changes and Phil seconded it. The vote was unanimous.

**Action Item: Cathy and Doug E. to create a standing agenda and then make changes, as necessary.**

##### **Treasurer’s Report:**

- Doug A indicates that based on the June cashflow, we have gone from what was described as “dire” a year ago to “optimistically encouraging”. Doug A also explained the regular process for providing and reviewing the monthly cash flow numbers. Everything is tracking and he does not see anything concerning at the end of June.
- Cathy indicated that she is concerned about how refunds will show up in the actuals in budget. They will show up at the end of the year.

#### **Executive Director’s Report:**

- Week One went okay (most masked all the time).
- Gayla was okay; some incidents around connections to staff.
- Returned to masking indoors to protect at-risk staff. We’re still in a public health crisis; we are aware of being located in a residential area.
- We are still hiring for kitchen staff. We currently have one full time chef and one student chef. FB has a program available for prospective chefs. Many possible candidates don’t want to wear a mask or get vaxxed.
- We are making vaccination for COVID mandatory for kid camps but not for family camps or adult camps. There was more discussion regarding camp policy and enforcement.
- August, we lose some staff. Still looking for registration staff.
- Regarding programming, there is a need to revamp Youth Camp. Dropping it to a week next year. Looking to shift some of the youth camp support to Family Camp.
- Facilities are facing challenges with growth (running new water lines).
- Looking to initiate the data mining project in October 2022.
- Cathy provided the strategic objectives and goals for 2018 – 2024 for the board’s review and reflection when we plot the course for the next five years. It is important for the board and employees to recognize what we have accomplished (even with the pandemic event).
- Cathy brought up the fact that expectations of the visitors are high and many are grumpy. There was much discussion regarding making the effort to indicate “good intent” of the staff. We also discussed the perspectives of long-time campers. Several board members indicated that the perspective is generally more positive from new campers than “long-timers”.

**Ethics Policy Review:** Ron explained that the subcommittee came up with a Code of Ethics and Code of Conduct. Currently adding a section for Fiduciary responsibility in Ethics. We are submitting the documents to the Executive committee for their approval and then have the board read and sign it. It was indicated that an expectation would be that in the near future, disciplinary actions would have to be drafted.

#### **Philanthropy:**

##### **Auction:**

- There was discussion of doing a separate auction/raffle outside of the Fall Auction for Phish concert tickets (the Phish raffle was very successful last year). The people donating for the raffle tickets were not the standard bidders; it pulled a lot of new people in.
- Pam is reaching out to local businesses for donations.

- There will be a need for board members to assist in sending out the winning items.
- The auction will be online only. This year, it will be on November 12<sup>th</sup>.

**Sponsorship/Event Task Force update:** The task force will be meeting on August 10<sup>th</sup>. Doug E feels that he now has the approach for the process.

### **Additional Committee Reports**

Nominating: A liaison between the Nominating Committee and the Board is needed. This person would not be a Board chairperson, but a true liaison. The board also needs to consider what the charge to the Nominating committee will be. What will we want them to do/accomplish? What skills are we looking for to have on the board? **Action Item: Marty asked the board members to consider what skill sets we want to have in future board members. Also, a task force needs to be formed to tackle this.**

### Review of Action Commitments

- **Action Item: Cathy and Doug E. to create a standing agenda and then make changes, as necessary.**
- **Action Item: Marty asked the board members to consider what skill sets we want to have in future board members. Also, a task force needs to be formed to tackle this (my notes were not clear if this group was established during the discussion).**

Closing