



MINUTES

FBPA Board meeting of August 18, 2022 at Ferry Beach

(Minutes prepared by Bd. Secy. Doug Edwards)

Participants: Executive Director Cathy Stackpole, Board President Marty Burgess, Vice President Ron Willett, Secretary Doug Edwards, Treasurer Doug Atkins, and Directors Meghan Chan, Pamela Emery, Dee Wilbur, Phil Kinsler, Alan Shepard, Richard Plumb.

Call to Order: Board President Marty Burgess called the meeting to order at 6:30 PM.

Covenant: Ron W. read a section of the Board Covenant: *“A commitment to embody and develop leadership in promoting values of radical hospitality, beginning with the hospitality of our universalist traditions as we host and welcome guests and visitors to Ferry Beach facilities and events. We acknowledge this hospitality to be a welcoming of the stranger - the other - and that this other may be a human being, a group or an idea.”*

Agenda: Marty welcomed everyone and previewed the agenda

Check In: Each participant offered a brief personal check-in.

Consent Agenda:

- Review and acceptance of the minutes from July 30 Meeting (Meghan/Ron).

New Business:

President’s Report:

- Marty indicated that stress has been high on campus with staff and visitors; he suggested that we need to look at strategies to assist. Cathy added that COVID still presents a challenge to staffing.

Treasurer’s Report:

- Financial Report - Doug A indicated that current cash flow is tracking the budget. Good things: Julie found 100K from the CARES Act and is in the bank! Working with a donor family for maintenance and upkeep for the cabins. 50K will be in a bank account for use. The hope is that the account will grow to 100k.

Executive Director’s Report:

- Cathy asked if there was any feedback on the Strategic and McKinsey article. Meg thanked and thought we should look at this quarterly. Ron also gave thanks. Marty indicated that it was good seeing goals met.
- Church groups go through the middle of September.
- Looking at speaking with Al-Anon and other outside contract groups.
- Continuing employment issues with hiring kitchen staff/chefs. Looking into working with culinary school training at the camp (Southern New England Culinary. Hospitality Maine working with other groups.
- The Internet was very good at camp. Kudos to Brian!

- **Additional Committee Reports**

- Nominating

- Charge for the committee to be defined: Ron, Meghan, and Phil will work as a task force to work on defining the change; other directors can email Meghan with their thoughts.
 - We still need an audit/finance committee; we have an opportunity within this for revising the bylaws – Ron said he would head up bylaws revision
 - Liason confirmed – Meghan has agreed to be the liaison

- Ethics Policy Review – Ron Willett, Doug E, Richard The task force received comments regarding the proposed Code of Ethics and Code of Conduct. Ron asked that emails with suggestions and fixes be emailed to him, The task force will meet again to incorporate any necessary changes.

- Philanthropy

- Auction Update – No update
 - Sponsorship/Event Task force update – Doug E. reported that he met with Marty. Doug E. explained that they are building this in two tracks: an event sponsorship track and a project partnership track.

- Board Education/Assessment Group – City has gone through a big zoning project. Saco changed the zoning of the campus. They took out the camping in the ordinance. We may have an opportunity to redraft the permitted use of the campus. The city will be working on fixes in September.

- **Old Business**

- Boardwalk Article Assignment - Marty has September; November and forward, Doug E. will write it.

- **New Business**

- Reminder regarding new meeting schedule; 3rd Thursday of the month – in person is not in Sept – Doug E calendar
 - Data security – Dee says that we currently don't have a policy. Dee and Meghan are a task force to look at the issue. Cathy and Brian will
 - There might be an opportunity for a fall concert at the Grove; Grove has been updated

- **Questions from Observers**

- **Review of Action Commitments**

Reach out to businesses for Auction email Dee

Think about donating for auction

Review Codes of Conduct and Ethics and get changes to Ron

- **Close of formal board meeting**

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